



25th *Annual Florida Manatee Festival*

& Rotary Craft Fair!

January 21st & 22nd 2012
Saturday 9:00 am - 5:00 pm
Sunday 9:00 am - 4:00 pm
Application and General Release Form
(Please print)

Last Name: _____ First: _____

Craft Description _____

Address _____

City: _____ State: _____ Zip _____

Daytime Phone: _____

Cell#/Emergency Contact Number _____

E-mail Address _____

Number of Spaces: _____ Entry Fees enclosed: \$ _____

Returning Vendor? _____ RV Parking? _____ Length _____

Handicapped Vendor? _____ Generator ? _____

Special Requests _____

Paid by: Check# _____ Money order _____ Cashier's Check _____ Cash _____

Acceptance Letter _____ Via E-mail _____ US Mail _____ Declined Application _____

General Release

The undersigned, as exhibitor, does hereby and forever release and hold harmless The Rotary Club of Crystal River, the Florida Manatee Festival, the City of Crystal River and the Citrus County Chamber of Commerce, from any and all manners of actions, suits, losses, damages or claims for personal injury or property damages whatsoever arising from this show. The undersigned also consents to the enforcement of the Florida Manatee Festival Rotary Craft Fair rules as set forth in this brochure and in any letters of instruction mailed to exhibitors.

Applicant's Signature: _____

Date: _____

Please make checks payable to the Rotary Club of Crystal River. Checks and applications should be mailed to

Rotary Club of Crystal River
Attention: Rotary Craft Fair!
Post Office Box 1207
Crystal River, Florida 34423-1207
For more information, call 352-417-1160 or email
manateefestival@crystalriverrotary.com

APPLICATION INSTRUCTIONS

Application fees: Space is limited so apply early. An application and release form must be accompanied by a cashier's check, money order or personal check for \$ 125.00 Payable to The Rotary Club of Crystal River. Applications will not be considered unless completely filled out and accompanied by the fee. There are a limited number of corner spaces for this year's event.

Please note that corner spaces will be an additional fee of \$ 50.00 these locations will be assigned on a first come, first served basis.

Acceptance Notifications: Notifications will be sent via email to the address provided on the application. Acceptance Notifications will be sent by regular US MAIL ONLY IF A SELF ADDRESSED STAMPED ENVELOPE IS PROVIDED.

There will be directions to the registration desk sent to exhibitors with acceptance notifications. Each 10 x 10 space will be assigned a number and the numbers will be issued to exhibitors at registration desk.

Any NSF checks will not be re deposited, a money order or cashier's check will be needed with an additional fee. Of \$30.00 for NSF bank fees.

Photographs: All exhibitors are to submit at least two current photos of the proposed display and two close ups of items to be on display. Photos cannot be larger than 4x6 Photos submitted become the property of the Rotary Club of Crystal River.

Photos are not required from returning vendors unless craft item has been changed or added additional items.

Deadline: The absolute final deadline for entries is **Monday, January 16th, 2012.** Applications after the deadline will require **an entry fee of \$150.00** and will be considered on a space available basis. Additional applications are available online at www.crystalriverrotary.com.

PLEASE NOTE: ONLY CASHIERS CHECK, OR MONEY ORDERS WILL BE ACCEPTED FOR APPLICATIONS RECEIVED AFTER THE DEADLINE OF JANUARY 16, 2012

Security:

Overnight security will be provided by the Rotary Club on Friday and Saturday nights. All exhibitors should take personal responsibility for securing all valuables, and personal items. Please note that the Rotary Club of Crystal River is not responsible for any losses, damages or claims for personal injury or property damages whatsoever during the duration of the festival. We ask that you plan on vacating the show grounds after the show concludes Sunday evening.

RULES (Please read carefully)

We cannot control the weather. The show will be held rain, shine, or even snow!!
No refunds will be made.

No commercial and or buy/sell products are to be displayed. All crafts must be original work of the exhibitors, one who creates or performs with skill in the manual arts.

Exhibit spaces are approximately 10' x 10'. No sharing of spaces is permitted. Gas powered generators are allowed please let us know on your application if you plan to use one. Electricity is not provided.

No pets allowed, with the exception of guide or service dogs.

An application is a commitment for the entire show. **No refunds will be given unless you notify us 30 days before the show.**

Each exhibitor is responsible for collecting Florida sales tax and remitting it to the Department of Revenue.

All displays will be reviewed by a Viewing Committee prior to the opening of the show. The Committee will have the absolute right to require removal of any item(s) which violate the Festival Rules. Violations may affect an exhibitor's eligibility for future shows.

Each exhibitor is expected to have his/her display ready by 8:30 a.m. on Saturday. A limited number of spaces allow some exhibitors to park behind booths. These spaces with parking will be assigned primarily for Disabled Vendors. Others will be determined by the order applications are received.

Booth set up will be on Friday, January 20th, from 4 :00pm to 7:00 p.m. Overnight security will be provided Friday and Saturday nights. Overnight parking is allowed in designated areas near the show grounds.

No onsite parking is permitted, except as otherwise authorized by Rotary Club of Crystal River or the Citrus County Chamber of Commerce.